

Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
 - Current system vendor
 - Current system product
 - System's purpose
 - A description of categories or types of data
 - The department that is the prime custodian of the data
 - The frequency that system data is collected
 - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Monterey Enterprise Systems Generated July 23, 2024

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
22 Miles	22 Miles	Digital display software	Other	City Manager Dept - Conference Center Division	As Needed	As Needed
ArcGIS	ESRI	General purpose GIS software system used for sharing GIS resources (maps, geodatabases, and tools).	Geographic Information Systems	Information Resources Department	Daily	Daily
AutoTurn	Transoft Solutions, Inc.	Assess vehicle turning space for designers, planners, architects or engineers	Engineering	Public Works - Traffic Engineering	As Needed	As Needed
Bang the Table	Granicus, Inc.	Complete suite of listening, information, analysis, reporting and relationship management features, enabling our clients to mix and match precisely the right online tools for their community engagement objectives	Customer Information System	City Manager	As Needed	As Needed
BlueBeam Plan Revu	BlueBeam Inc	Online Plan Review	Permit System	Community Development - Permits & Inspection	As Needed	As Needed
BOSSDesk	Business Oriented Software Solutions	Help desk and asset management system for information technology requests and assets.	Other	Information Resources Department	Daily	Daily
Budgeting and Planning	OpenGov, Inc	Budgeting software for operating budgeting, workforce planning, capital planning, and budget book	Financial System	Finance Department	Daily	Daily
Cassie	Libratica LLC	Public computer time and print management	Other	Library Department	Daily	Daily
Community Data Block Grant Application	City Data Services	Store, display, and summarize individual program administration information, individual program contract information, reports, fiscal information to assist with the management of Community service activities, and transmit sub-recipient report information into HUD's reporting system, IDIS.	Other	Community Development - Housing	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Contentdm	OCLC, Inc.	Storage of library digital content shared with the public	Asset Management	Library Department	As Needed	As Needed
CopLogic	Lexis Nexis, Inc.	Collect non-urgent complaints and reports of crime.	Public Safety	Police Department	Daily	Daily
Crossroads	Crossroads	Collects collision data for analysis of road design	Public Safety	Public Works Department - Traffic Engineering Division	As Needed	As Needed
Desk Officer Reporting System (DORS)	LexisNexis	Allows online reporting of crimes from citizens	Public Safety	Police Department	Daily	Daily
Digital ReelL	BMI Imaging	Permanent preservation and web based viewing of microfilm archives used in Public Works, Police, and Information Resources.	Data Storage	Information Resources Department	As Needed	As Needed
DocuSign	Carasoft Technology Corporation	Electronic signatures	Document Management	Information Resources Department	Daily	Daily
DonorPerfect	SofterWare, Inc.	Fundraising and donor management system solution to manage contacts, send communications, create special event forms, project management, donation processing, reporting, and analysis.	Customer Information System	Community Services Department, Library	As Needed	As Needed
Eagleview	Pictometry, Inc	GIS Oblique Imagery Subscription	Geographic Information Systems	City Manager - Information Systems Division	As Needed	As Needed
Eden	Tyler Technologies	Financial management system	Financial System	Finance Department	Daily	Daily
EKOS Fuel Management Solution	Ekos	Provides real time access to fuel site compliance and all transactions.	Other	Public Works - Fleet Division	Daily	Daily

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Energy Manager	Brightly Software, Inc.	Energy tracking solution for electricity, natural gas and water usage. Helps promote conservation.	Other	Finance Department	As Needed	As Needed
File on Q	File on Q	Evidence management system	Public Safety	Police Department	As Needed	As Needed
Fire RMS	ESO	Fire Department records management system used to manage day-to-day operations, planning, field operations, decision support, and communications.	Public Safety	Fire Department	Daily	Daily
First Arriving Digital Dashboard	First Arriving, Inc	Dashboard showing critical incident information	Public Safety	Fire Department	As Needed	As Needed
First Due	First Due, Inc.	Manage Occupancies, Hydrants, Pre-Incident Mapping, GIS data, Fire Systems, Hazardous Material, and Contacts. Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing. Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning. Invoice Management, Bulk Mailing, Billing Report and Customizable Fee Schedules. Permit Management, Customizable Permit Types, Plan Review and Permit Fees. Automated Pre-Plans	Public Safety	Fire Department	Daily	Daily
FTO - Field Training Officer Program	Lefta Systems, Inc	Field Training Officer Program	Public Safety	Police Department	As Needed	As Needed
Gasboy	Gilbarco Veeder-Root, Inc	Fuel system software management	Other	Public Works - Fleet Division	Daily	Daily
Google Apps	Google	Email, calendar, and collaboration	Email System	City Manager - Information Systems Division	As Needed	As Needed
GoTo Connect	GoTo Technologies, Inc	Enterprise communications and voicemail	Other	City Manager - Information Systems Division	Daily	Daily

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Grant, Loan, and Compliance Application	City Data Services, Inc.	Grant, Loan, and Compliance Application Management	Customer Information System	Community Development Department - Housing	As Needed	As Needed
In-car Video and Body Cams	In-Car Video and Body Cams	In-Car Video and Body Cams Recording	Public Safety	Police Department	Daily	Daily
Insight	Neogov	Applicant tracking system that allows the City to post jobs on website, accept online applications, and score automatically.	Human Resources	Human Resources Department	Daily	Daily
IPS	Infor	Used to manage, track, and report information about City assets, permits, and code enforcement. Including inventory, maintenance, and customer service requests.	Asset Management	Public Works Department and Community Development Department	Daily	Daily
Ivvy Sales, Catering, and CRM	Ivvy, Inc.	Event management software used for event orders, contact management, inventory management, and reporting.	Customer Information System	City Manager Department - Conference Center Division	Daily	Daily
Koha	ByWater Solutions, LLC.	Integrated Library system (ILS) used to manage the library data including the public catalog, circulation, patrons, cataloging, reports, acquisitions, and serials.	Data Storage	Library Department	Daily	Daily
LicenseTrack, PetTrack, ParkingTrack, and PaymentCentral	Progressive Solutions	Manage business and pet licensing. Track, issue, and renew parking permits. Integrated payment cashiering solution that eliminates double entry of receipts.	Financial System	Finance Department	Daily	Daily
Mark43 Records Management System	Mark43, Inc.	Police department records management system	Public Safety	Police Department	Daily	Daily

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MeterManager	POM Incorporated	Polling software to monitor transactions at the meters	Financial System	Public Works Department - Parking Division	Daily	Daily
METR - Management of Employee Training Records	Lefta Systems, Inc	Management of Employee Training Records	Public Safety	Police Department	As Needed	As Needed
Microsoft 365	Microsoft Inc	Email, calendar, storage, and internal website	Email System	City Manager - Information Systems Division	Daily	Daily
Monday Project and Work Management	Monday.com	Project and task management software	Other	City Manager - Information Systems Division	As Needed	As Needed
Museum Software	PastPerfect Software, Inc.	Catalog historical items for the museum	Document Management	Library Department	As Needed	As Needed
NetFile	Netfile, Inc.	Electronically file form 700 and campaign documents	Document Management	City Clerk	Annually	Annually
OnBase	Hyland Software	Document management and meeting agenda and minutes automation.	Data Storage	Information Resources Department	Daily	Daily
Papercut NG	PaperCut	Print cost management	Other	City Manager - Information Systems Division	As Needed	As Needed
Perform	NeoGov Inc.	Employee evaluations	Human Resources	Human Resources Department	As Needed	Daily

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Poll Everywhere	Poll Everywhere	Text polling software for live audience feedback.	Other	City Manager	As Needed	As Needed
PowerTime	PowerDMS, Inc.	Police employee scheduling system	Other	Police Department	As Needed	As Needed
ProcureNow	OpenGov, Inc	Request for proposals online portal	Financial System	Finance Department	As Needed	As Needed
PRTG	Paessler	Network monitoring	Networking	Information Resources	As Needed	As Needed
Rapid Plan	Invarion	Traffic control planning	Transit	Public Works Department, Traffic Engineering	As Needed	As Needed
Rental Registry	Tolemi, Inc.	Property Registration and Reporting Platform	Customer Information System	Community Development Department - Housing	As Needed	As Needed
Revize eGOV CMS	Revize, LLC	City website and content management system	Web Site	City Manager's Department - Community Outreach	Daily	As Needed
RFID	Invengo Americas Corp.	Library asset management system	Asset Management	Library Department	As Needed	As Needed
Simpler Systems	Simpler Systems	Financial data apps to navigate Eden financial data to provide detailed reports	Financial System	Finance	Daily	Daily
Simpleview CMS	Simpleview	Content management service and social content creation services.	Web Site	City Manager - Monterey Conference Center	As Needed	As Needed

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Slate and Building Blocks	Tolemi, Inc.	Residential rental licensing and inspection workflow management software (Slate), data integration and analytics software (BuildingBlocks)	Customer Information System	Community Development Department - Housing	As Needed	As Needed
SmartRec	Amilia, Inc.	Recreation management system	Recreation Software	Parks and Recreation Department	Daily	As Needed
Social Tables	Social Tables	Online reservation system	Customer Information System	Conference Center	Daily	Daily
StreetSaver	StreetSaver	Tracking and managing pavement inventory	Asset Management	Public Works Department	As Needed	As Needed
Survey Monkey	Survey Monkey	Surveys	Other	City Manager - Information Systems Division	As Needed	As Needed
Telestaff	Kronos	Time and attendance tracking of fire department employees	Other	Fire Department	Daily	Daily
The Marina Program	Nautical Software Solution	Harbor customer management database with reservation management, point of sale, billing, and reporting system.	Customer Information System	Community Services Department, Harbor Division	Daily	Daily
TIBA Parking Systems	TIBA	Parking Management System for the Garages	Other	Public Works Department - Parking Division	Daily	Daily
Trackability	Recordables, Inc.	Risk claim management and tracking	Other	Finance Department	As Needed	As Needed
Traffic Collision Database	Crossroads	Provides analysis of traffic collision information.	Public Safety	Police and Public Works Department	Daily	Daily

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Traffic Management System	Western Systems, Inc	Advanced traffic management signal system	Engineering	Public Works	Daily	Daily
Tree Plotter	Plan IT Geo, Inv.	Tree management software to map and manage urban forest	Asset Management	Parks and Recreation Department	As Needed	As Needed
Veeam Backup and Replication	Veeam	Virtual infrastructure backup and recovery	Backup	Information Resources Department	Daily	Daily
Veritone Contact	Veritone	Assist officers with stop data collection	Public Safety	Police Department	As Needed	As Needed
Virtual Timecard Interface	Intellitime Systems Corporation	Employee time input and tracking	Financial System	Finance Department	Daily	Daily
Volgistics	Volgistics, Inc.	Manages City's volunteer applications and schedules.	Human Resources	Human Resources	As Needed	As Needed
vSphere	VMware	Virtualized server infrastructure	Virtual System	Information Resources Department	As Needed	As Needed
Wasabi	Wasabi Technologies, Inc.	Cloud data storage	Data Storage	City Manager - Information Systems Division	Daily	Daily
Web based Grant, Loan, and Compliance Management Services	City Data Services, Inc.	Web-based grant and loan management services for public services, economic development, single family housing and multi-family housing programs and projects.	Customer Information System	Community Development Department - Housing	As Needed	As Needed

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Workspace Once	VmWare, Inc,	Mobile device management	Asset Management	City Manager - Information Systems Division	As Needed	As Needed
Wrike	Wrike, Inc.	Project management and collaboration software	Other	City Manager - City Clerk Division	As Needed	As Needed
Yardi Voyager	Yardi, Inc.	Property management and accounting platform for both residential and commercial entities	Customer Information System	Community Development Department - Property Management	As Needed	As Needed
Zoom Gov	Zoom	Online Meeting solution	Other	Information Resources Department	As Needed	As Needed